

Nisonger Center - UCEDD

Executive Committee 10/24/11

Attending: Dr. Tassé, Dr. Rabidoux, Dr. Ratliff-Schaub, Dr. Izzo, Dr. Aman
Meeting convened at 9:37 a.m. - 357B McCampbell Hall

Agenda

Discussion:

65 min.

- Review of Strategic Area proposals
- Strategic Plan – identify resource needs
- Strategic Plan – establishing funding priorities

Mission-Area UPDATES:

15 min.

- Education/Training (Rabidoux)
- Service (Ratliff-Schaub)
- Research (Aman)

Informational:

10 min.

Discussion:

- ***Review of Strategic Area proposals*** - Dr. Tasse and Lorri Fowler met with Jessica Backer last week to review current Strategic Plan.
 - The formatting of this spreadsheet provides proposal totals and amounts; and identifies gaps in funding, need to decide how we will fund it.
 - Dual Dx. is not included on spreadsheet; Dr. Aman has a hard copy.
 - ***Objective 1: (Rabidoux)***
 - Surveillance equipment for all classroom doors estimation is for hardware only (\$1,500). There could be additional costs (bid out from OSUMC) .
 - For this surveillance system we are able to use existing wiring system to cabling over existing doors. For video storage can implement an end of the day removal of video surveillance.
 - we need to keep for some length of time for security measures or if parent concerns arise. This might add extra costs
 - Per Steve, the center is already covered by OSUMC for exterior building doors.
 - We have not pursued the playground renovation yet due to McCampbell Hall construction; cost was estimated as the same as 1 classroom – development funds.
 - Classroom renovations were calculated using the cost of last renovation (x4). 3 classrooms, 1 gross motor room, funded via development; money set aside now.
 - In the interest of accessibility, Scott Lissner may pay for bathroom(s) to be renovated at center or possibly pay 50% of costs.
 - Change duplicate column (renovation of playground for preschoolers to hire 1 more para-professional educator) Change \$30,000 to \$40,000 to include benefits.
 - Hire through ECE funds, will be recurring costs, need to reallocate funds.
 - Dr. Lawton/Karel are evaluating funding.
 - Instructional coach for ECE - bring an external coach to work with teachers on skills development estimated at \$50 per hour.
 - Strategic Reserve could be utilized by any program area for job training/coaching; must be included in any plan to be a model program for the community.
 - Technology support for wiring, storage, etc. Amount listed is Steve's time plus cameras. These cameras will be instructional cameras not surveillance cameras. From online research there are cameras that can zoom etc for a larger classroom.
 - Steve will provide weekly tutorials for teachers on Outlook and other technology procedures.
 - Would be ideal if footage can be viewed (and password protected) from any computer through internet connection.
 - Editing/ publishing- Vicki Graff's time for their editing and publishing services.
 - ***Objective 2: (Izzo)***

- Summary- \$405,000 is assumed by Program Area. About \$80,000-\$100,000 assumed by Center.
- TOPS program manager money is covered by TOPS grant until FY 15.
- Endowed chair is a faculty position that requires a \$1,000,000 minimum donation.
- Revise \$170,000 to \$100,000 covered by TOPS grant and program area, working on securing funding past 2015, Same with classroom teacher through 2015
- Dr. Lawton has agreed to split an AT specialist for Transitions and ECE program, currently Jennifer Cullen. LEND is paying. Somebody to assess students on job site to recommend appropriate AT. We have Mary Jo Wendling already, not sure if we need full time AT specialist? Transitions can have Jennifer work more closely with Mary Jo to assess students. Need to see if Mary Jo has time or skill level to fill that role.
- Tutoring/ Study Center- \$5,000 is estimate as webcam technology- 1 time expense.
- #285 could double as student tutoring room and job coach room; students would be monitored by the TOPS Program Manager.
- Estimated \$40,000 for AT classroom renovation – space/location is yet to be determined. We should be cautious about amount of money we put in a room that will not belong to Nisonger.
- AT for TOPS participants, technology becomes student technology, leaves with student outside of classroom, Should be covered by cost recovery. Students keep technology at end of the year, not like a lending library.
- Program Director, can cover 25% of cost in program area, asking \$75,000 for the Center, will be recurring expense, position will be expected to generate grants, eventually will be faculty position.
- If Dr. Fish chooses to truly retire, need to figure out who will pick up expenses, Jeff and Jillian are project staff, will leave hole in strategic plan since nobody will be working in those areas, up to program director to decide how to cover.
 - We will add in a second need for faculty, somebody to replace Tom fish in Social and Adults Services – Faculty position; then prioritize \$100,000 over 5 years.
 - 10% of Tom's time is paid by Center as Program Director, rest is self-funded through grants and awards. The only money we have for sure is 10% center pays. Other funding sources include Columbus Foundation, DD grants, All one year projects, very fragile.

Tasse- question about personnel or webmaster- not a cost- steve's job support that admin has, some areas have written in Steve's time into their grants others have not. Might be something as a center we have to decide who uses steve's time and who uses vicki's time

○ **Objective 4: (Ratliff-Schaub)**

- Karen will follow-up with Dr. Hellings re: telemedicine equipment (polycomm unit in #243) to see if she plans to utilize this equipment.

- Dental equipment- \$25 is good for Johnstown road, bulk of equipment need is to go digital, some for software and computers, some licensing. Johnstown Road clinic currently has \$45,000 in POB as a result of the lack of Faculty salary.
 - May discuss donor contributions for equipment.
 - \$ 90,000 3rd chair major renovation; may be funded through Medicaid Grant but may only be used by Medicaid patients.
 - need to view the dental clinics with a broader vision and invest more in the Mccampbell clinic who sees a large quantity of patients; but needs updated equipment – including x-ray technology (Karen will follow-up with Diego to receive an estimate).
 - Need to see clinical patient volume increase before we can think about supporting a \$150,000 salary (\$90,000 and \$50,000 – Medical Assistant and Program Assistant, Nurse Practitioner?) Medical Assistant could take height/weight measurements, call in prescriptions, serve as a secretary... has more access and would in essence, extend Dr. Hellings' arm. Will push NP to FY2014, push MA to FY13.
 - Karen will double check with Susan on the need for statistical support from the office of disability and health.
 - We will identify two clinic rooms to have 2 cameras and 2 microphones, although anything more than 1 camera would be the Center's responsibility.
- **Summary:**
 - add three additional columns to note funding sources, see if there is a gap between money we have and money needed, have Tamara total by Fiscal year- program, development, and strategic reserve.
 - postpone updates on mission areas to next meeting, if there are any more requests please let Tamara know

Meeting adjourned at 11:10

Minutes respectfully submitted by Arden Dandrea