Nisonger Center – UCEDD
Leadership Meeting – 9/7/11

Attending:

Dr. Aman, Dr. Benson, Dr. Ratliff-Schaub, Dr. Havercamp, Dr. Witwer, Ashley Lefeld, Karel Smith, Dr. Izzo, Dr. Arnold, Dr. Tassé, Dr. Lawton, Dr. Lecavalier, Dr. Rabidoux, Pat Clappert & Sherry Feinstein.

Meeting convened at 8:30 a.m. - #243 McCampbell Hall

Agenda

Please be prepared to discuss new information from each program area:

• new personnel – name, job title, responsibilities, brief background (ALL)
• new initiatives/projects (ALL)
• upcoming events (ALL)

Mission-Area UPDATES:

• Education/Training (Paula)
• Service (Karen)
• Research (Mike)

General Information:

Discussion:

• Description of technical assistance re: NIRS (Lefeld)
• Project Form Feedback (Lefeld)
• State Budget (Clappert)
• Faculty Salary Savings Incentive revised 9-1-11 (Tassé)
• HR Shared Service
Minutes

New Personnel:

- Dr. Lawton
- Annie Witte
- Kristall Day
- Bill Bauer

Projects/Initiatives:

- HRSA State implementation grant with DODD. Began September 1st, 3 year project.

Upcoming events:

- DD Council interest; talk to Paula.
- Karen/Mike – Diabetis treatment called McPhorin (newer anti-psychotic could be used for weight loss?)
- CAC September 9; 3:00-4:30 in #243 (RSVP to Arden Dandrea).
- NADD 9/19 – 20 (8th Annual event – 200 participants)
- Autism Walk – 10/9 (Development folks want to join Nisonger team; medical school group). Schottenstein Center; 8:30 a.m., walk at 10:00.
- Community Star Awards 10/5
- Buckeye Job Fair 9/22 (11:00 – 3:00 @ Ohio Union)

Mission Area:

- Education:
  - LEND Trainee Orientation: Monday 10-12 September 9th in 243; 24 new trainees & postdocs. (includes biostats trainee).
  - New IDD/Psych student – Maggie Mehling
  - Cristan Farmer graduated – postdoc @ NIMH
  - Today is Julie Henzel’s last day.
  - Education Mission Area Funding to support training activities, will include recruitment of IDD/Psych students etc. Talk to Paula with inquiries.

- Service:
  - Innovative clinic development discussions.
  - Preparing Diana Boggs’ replacement – coordinating services.

- Research:
Continuing to develop databases.

Information:

- **P3 evaluations** 2010-2011 should be completed.
- **Brown Bag Series** resumes (3rd Wednesday @ lunch).
  - Murugu – Down Syndrome and P4 medicine.
  - Shawn – genetist.
  - Karrie (University of Illinois – focuses on transition age kids entering workforce.
  - Goldstein (RTI and early literacy)
  - Mary Fristad – ASD and intervention
  - Yona Lunsky (dataset re: health of adults with disabilities)
  - 2nd Annual Research Expo.

- **ADD Application due 2/2012** (5-year plan). Working with CAC and driven from Strategic Plan, will include a needs assessment (DD Council, P & A, VR needs assessment comparisons); strategizing on developing a NA that meets our needs. LEND trainee could participate if interested. Marc will be asking for descriptors from each Program Area....

- **CAC Composition:**
  - Want to increase representation within the areas of EI/ECE, Dual Diagnosis and Health.
  - CAC members attend quarterly meetings and help guide us within our 5-year plan... serve a 3-year term.
  - Peggy Martin and Tzagournis’ terms are about to expire.
  - Sue Willis is the current Health member.
  - Send Marc/Margo an email with recommendations for members... We are required to have more consumers than professionals....Looking for people with DD or family members of those with DD.

- **HR Update (Psychiatry):**
  - Hellings’ final Letter of Offer is in Bornstein’s office for approval. Anticipated arrival is now March 2012.

- **Annual Leadership Support** - $4,000 based on FTE of Faculty. Funds should be available now in your POB Account.

- **Flu Shot Blitz** – Requesting a blitz here at McCampbell; currently at Ross #1215 – no appointment necessary. Tamara will send an email.

- **Program Information sheets** – respond to email from Amy Haffelt. September 30th deadline.
• **Paper Log:** $70,000 budget cuts – paper will now be provided at a cost to program areas (billed monthly; same as photocopy billing). This includes white and colored paper.
  - Program Areas would like to add colored copies as an option to the #302 printer.
  - COST: $3.65 ream for white; $4.39/ream ($0.88/sheet) for colored paper.

• **LEND grant awarded:** previously $580,000; Currently @ $821,000 (in the top 5).

**Discussion:**

• **HIPAA Quarterly Update:**
  - Remind everyone to complete CBL’s by December 1st;
  - accessed through OneSource – email will be suspended following the ‘grace period’.
  - Committee – OSU students that are not a part of the Medical Center; developing CBL’s. Sherry will email the Center regarding student employees.
  - IHIS CBL’s – Sherry will verify and let Leadership know.

• **Description of technical assistance re: NIRS**
  - Matt hosted a training;
  - Training - Scheduled event with agenda and recruited audience.
  - TA needs assessment, solving problems, delivering information without a scheduled training (only count for at least an hour). AUCD approves of ‘rounding up’ for documentation. Just don’t count it twice (ie. Service vs. TA). What is a typical amount of TA you provide??

• **Project Form Feedback: (2 handouts):**
  - Ashley will be providing PI’s with this (Project Summary and Personnel Distribution) on a monthly basis.
  - Direct Cost Available – uncommitted funds. Available per month is based on budget period (average). May vary month to month.
  - Ashley will give you more detailed information during quarterly meetings. Finalized by the end of September.

• **State Budget:**
  - Email from Jed Morrison requesting personal support for the levy.
  - Combatting Autism Act sunsets September 30th. Stivers and Tiberi are in support.
  - Barb Euborsik email; Martin stated we’re on firm footing...
  - Some waiver changes (DODD website); self-waiver operational next month. 100 slots kept - $25,000/year children, $40,000/year adults; limits exposure to DD Agencies. More progressive. Community inclusion and self-directed budgets.
Individual options waiver may not pay for Technical Support because media that is included.

- Purpose was for education; but now are REQUIRED to add an education component.
- Moving to managed care; may include children's hospital.
- Adult Family Living (previously Adult Foster Care); parents or others are paid to provide services.
- Remote monitoring approved as an optional service with different support levels.
- Autism Scholarship – will not receive a diploma, but instead a GED.

- **Salary Savings Incentive**; paid on September 30th.

- **HR Shared Service** – email Marc feedback. Will be reviewed at the end of September.

*Meeting adjourned at 10:00 a.m.*
*Minutes respectfully submitted by Tamara J. Hager*