Nisonger Center – UCEDD
Leadership Meeting – 8/3/11

Attending:

Dr. Aman, Dr. Benson, Dr. Ratliff-Schaub, Dr. Henzel, Dr. Havercamp, Dr. Witwer, Sara Thiessen, Ashley Lefeld, Karel Smith, Dr. Fish, Dr. Martens, Dr. Izzo, Dr. Arnold

Meeting convened at 8:30 a.m. - #243 McCampbell Hall

Agenda

Please be prepared to discuss new information from each program area:

- new personnel – name, job title, responsibilities, brief background (ALL)
- new initiatives/projects (ALL)
- upcoming events (ALL)

Mission-Area UPDATES:

- Education/Training (Paula)
- Service (Karen)
- Research (Mike)

General Information:

Discussion:

- Nominating someone for a STAR Award?
- Feedback – Administrative Support (shared services)
Minutes

New Personnel:

- **Dr. Kathy Lawton** – ECE Director and Assistant Professor in EHE/PAES; starts officially on 8/22.
  - Will be teaching a behavioral management class in the fall through the college of Education and Human Ecology; TA provided by PAES to assist with approximately 50 students.

New Projects:

- **LEND** - Received notification of funding ($821,000); up to $1M by year 3 for 22 trainees.
  - Currently have 12 trainees and 10 grad student waivers.
  - Students can be counted as trainees even if they aren’t paid.
  - Began July 1st, all awards were cut 15% from request – and unable to fund any new programs (federal/state budget cuts).

Upcoming Events:

- **Nisonger Center All-Staff Picnic**: August 19th @ Goodale Park Shelter House; 4:30 – 7:00 p.m.
  - Please let Jillian Ober know if you’re able to help set-up, break-down, or provide activities.
- **Pelotonia**: August 20th; 6 participants from Nisonger.
- **Job Coach Training**: 8/22, 8/23; see Margo if you know of anyone who may be interested in attending.
- **ECE Ice Cream Social**: Thursday August 25th, 5:30 – 7:00
- **Heartwalk**: August 27th. See Quinn Montgomery to sign up for the team.
- **FCBDD Community Star Awards**: October 5th 5:30 – 8:30 p.m.

Mission Area Updates:

- **Education/Training**:
  - Autism Institute not yet rescheduled.
- **Service**: No update.
- **Research**:
  - **Ingram Applications (f/u)**:
    - Steering committee to meet August 18th to review proposals and make recommendations; then moves to oversight committee.
    - Should be able to set project start dates for September 1.
  - **Research Registry**:
• Additional forms have been completed and submitted to Ella.
• There may be things we want to flag.
• Program areas can maintain copies of the form provided they are stored properly in accordance to HIPAA regulations (i.e. locked file cabinet etc.).

General Information (Tassé):

• **Budget Update:** 15% cut to general funds.
  - No layoffs, 15% cut will be absorbed in supplies, students, events etc.
• **ADD Report:** Met goals; hard copies are available for those who want them (see Tamara)
  - Technical Assistance is the most difficult to gauge (by hours); how do we discern between clinical service and providing TA?
  - Goal is 10,000 hours in NIRS.
  - At next Leadership, can we have Matt Grover Ashley Lefeld come and describe TA/definitions?
  - Margo will send definitions to Betsey in advance of the next meeting.
• **MedCenter Expansion** – visit Sharepoint.
  - Tamara attends weekly progress meetings with Project folks and provides updates via Sharepoint.
  - Asbestos (ceiling) abatement is completed, and acoustic tiles removed from walls. Mercury (floor) abatement will begin in approximately one week.
  - Fire alarms have been triggered by work in the gym. As a result; the gym fire alarm sensors have been disabled daily while contractors are here working.
• **FCBDD Community Star Awards Banquet:**
  - Tamara will be coordinating attendees again this year, please watch for an email. We have 5 tables of 8.
• **ECE Classroom update:**
  - There are a few items in the first floor lobby area that were moved from the #161 classroom temporarily to accommodate the work being performed. Thanks for your patience and sorry for any inconvenience.
  - #161 will be receiving all new flooring (tile), 2 child sized toilets, 2 child sized sinks, small dishwasher, new cupboards/cabinets in kitchenette, new changing tables, new furniture and new toys.
  - Hoping to have all ECE classrooms painted over winter break.
• **ECE teachers:** teachers return 8/22; students begin the following week.
• **Social Work/Service Coordination:**
  - Training/field placement collaborative with Disability Studies (see pamphlet).
  - Program designed to work with adolescents/young adults dealing with depression and anxiety. No other program like this currently exists.
  - Students will receive a $200 monthly stipend and $300 towards tuition.
  - 4 to 6 first year students, and hope for 8 – 12 total; includes a trip to Nisonger Center.
• **Etimkeeping/eleave update:**
  - No mechanism for indicating business leave, an approved/assigned T# accounts for business leave.
  - Sick leave can be added in the system retroactively.
Discussion:

- **FCBDD Community STAR Awards:**
  - Nomination deadline is in April, 2012 for next STAR awards. Nominations deadline for 2011 was last April.
  - Request for nominations is typically sent via Dateline, the FCBDD monthly newsletter.
    - Dr. Fish requested that this newsletter be distributed electronically to the Center. Tamara will follow up with Vicki Graff.

- **Feedback - Administrative Support** (shared services)
  - Handout provided has been useful.
  - Julie Cook is not yet holding office hours at Nisonger Center.

Meeting adjourned at 9:30 a.m.
Minutes respectfully submitted by Tamara J. Hager