Nisonger Center – UCEDD
Leadership Meeting – 3/7/12

Attending: Dr. Tassé, Dr. Havercamp, Dr. Aman, Dr. Rabidoux, Pat Cloppert, Dr. Benson, Dr. Lecavalier, Dr. Witwer, Dr. Ratliff-Schaub, Ashley Lefeld, Dr. Lawton, Dr. Fish, Karel Smith

Meeting convened at 8:30 a.m. - #243 McCampbell Hall

Agenda

Please be prepared to discuss new information from each program area:

- new personnel – name, job title, responsibilities, brief background (ALL)
- new initiatives/projects (ALL)
- upcoming events (ALL)

Mission-Area UPDATES:

- Education/Training (Paula)
- Service (Karen)
- Research (Mike)

General Information (Tassé):

- Water (bottles/testing)
- Strategic Plan Update
- HR Updates:
  - Psychiatrist/Dual Diagnosis
  - Dental Program

Discussion:

- Research Day – Medical Center
- Performance Metrics
- Renovation Update
  - Clinic evaluation room tables/chairs
  - Conference tables
Minutes

New Personnel:

- None; ECE Assistant Teacher has accepted a Lead Teacher position; another assistant will be hired over Spring Break.

New Projects:

- $50,000 from COM for IDDRC – received from a request of $75,000, Center will invest $25,000. Plan is to launch a series of scientific grand rounds to serve as a magnet to recruit some well established (and funded) researchers. We need approximately 20 funded grants.... More to come....

Upcoming Events:

- ECE is sponsoring free classes for parent education relative to preschoolers. Paula, Diane Sainato, next presentation will be regarding family style dining....
- March; townhouse meeting to discuss disabilities was cancelled.
- 3/21/12 – Dr. Mary Fristad from Psychiatry; working on a new pilot for Multiple Family Psychoeducation – therapy for children with mood disorders, to include those with ASD. 12:00 – 1:00 in #230. Will confirm today...
- 4/18/12 – Importance of data linkage for adults with disabilities.
- 4/19/12 – OSUMC/COM Research Day; All Medical Center Trainees. Kelly Tanner will be presenting. Paula would like to announce all annual events in a Trainee orientation in the coming year. Not sure everyone is aware....
- 4/24/15 and 4/25/12 – Multiple Perspective Conference Conference; Organized by Ohio ADA and Scott Lissner’s group. A few trainees will be presenting....
- 5/16/12 – 2nd Annual Research Expo; let Ann Robinson know if you or anyone in your program area is interested in participating. Food/Snacks will be provided.

Mission Area Updates:

Education:

- Leslie Markowitz has accepted the Postdoc position and will be joining us in September. LEND recruitment will begin soon for next year. 9 students and 2 faculty will be attending the policy seminar.

Service:
• Clinical collections should be improving, historically collections have been 20%. All Faculty are now credentialed; Sherry will become more involved in billing processes. Issues have been coding... Department of Psychiatry is having the same issues with coding in OSUP... the bulk of our codes are Psychiatric(ish); would it be worthwhile to join Psychiatry in a billing discussion? If it is specific to outpatient services, yes. More to follow.

Research:

• Will be adding IDD/Developmental Delay and Autism Spectrum fields to the form... or add a field called ‘known diagnosis – check all that apply providing particular references’.
• Invited to be audited by the IRB... They are now recognized as an AHARP approved IRB (super IRB)
  o Clinical Trials team is reviewing recruitment procedures... parents have asked to be added to a list through the website and IRB suggested it should be routed through IRB. Should we send ... Talking about things in the future.
  o IRB not permitted to just show up, need to give notice especially with research that involves participants. Dr. Aman to keep everyone updated on IRB updates.

General Information:

• Water testing. Asked OSU environmental health services to retest drinking water. 3 water coolers will be placed throughout the building. 371, 395, 275 offices. Keep until the end of the project unless water test comes back as unpotable.

Strategic Plan Update:

• IPC meets once a month and they had planned to review in February but meeting was cancelled. Marc presented to Dr. Gabbe... he was very impressed. Will be reviewed at the end of the month. We are not asking for any money, simply to be used for our ADD Grant and Strategic Planning of finances in the next 5 years.

HR Updates:

• Dr. Hellings has not yet signed the letter of offer. Drs. Campo/Tassé will be speaking with her this week, to review a few additional concerns with the Physicians Agreement. Of her 3 concerns, one we can address and two we cannot. More to follow.
• Dental Program Letter of Offer for Dr. Timothy Followell is working its way through COM. His wife has recently accepted a position at NCH as a pediatric neurologist. Will be 70% time Director of the Dental program and 30% time at NCH (1 day per week). He has expressed interest in utilizing varnishes more aggressively as oppose to fillings with patients – may lead to research? Target start date is July 1, 2012.
ADD Grant:

- **Still no RFA.** Current grant ends June 30th. Office of Disability and Health just came out last week – all RFA’s in DC are being held up in review before being released. Draft will be sent to CAC for review/feedback.

Performance Metrics (handout):

- **Organized by core function/mission area.** Still in draft format but looking like what will be finalized. Annual P3 reviews will no longer need to be performed for Faculty; but based on Performance Metrics. Will be rolled up into Center metrics/goals; driven by strategic planning.... There is no linear progression over the last 5 years. Do other colleges/departments have linear progressions? Ie. publications... what would explain the ups and downs? Review Center metrics at quarterly meetings? If there is something on the list that you think should be, please talk to Marc.

Renovation Update:

- 10 Clinic/Eval room tables/chairs; 2 kids eval, 4 adult eval, 1 physical exam, 1 adult/vitals, 1 kids/family, 1 adult/family. To be used for clinical purposes and/or research. Tables and Chairs have been ordered. Conference tables: ordered 32 additional chairs, and 20 18 x 60 tables (mahogany with black).
- **Renovation timeline:** Conference space/gym open March 16th, storage for both rooms. Screen will be on the south wall. West door to #230 will be the main entrance. Both rooms will be equipped with a wireless badge reader – for access by Faculty/Staff/Students. More secure. Equipment from #243 will be moved to #230. Audio equipment from observation room will be available on a cart to be used in any conference room.... Includes a lavalier microphone and speakers etc. All clinical rooms will have cameras – 2 rooms will have 2 cameras, 2 microphones. Available over the internet with OSUMC login, within OSUMC firewall. Cannot be accessed remotely. #389 testing room will have a central monitor, DVD recorder, in addition to camera switches for each room. #235/#243 completed April 20th and shared between CBSS/ABSS.
- Tamara will confirm data/phone locations for #235/#243 offices.
- #186... what are the plans for that space? ECE uses it for IEP’s and Research uses it for clinical assessments. We should express our expectation that #186 should be repainted and recarpeted.
- Windows replaced in all offices.
- Cannon/10th Parking garage?

Meeting adjourned at 9:59 a.m.
Minutes respectfully submitted by Tamara J. Hager