Agenda

Please be prepared to discuss new information from each program area:

- new personnel – name, job title, responsibilities, brief background (ALL)
- new initiatives/projects (ALL)
- upcoming events (ALL)

Mission-Area UPDATES:

- Education/Training (Paula)
- Service (Karen)
- Research (Mike)

General Information:

- 2012 Community Star Awards
- Autism Speaks Walk
- Research Award Requests
- Recycling
- Social Committee (Ashley)

Discussion:

- Spring Retreat – Strategic Plan Review
- Clinical Space Signage and Tables
- Construction Update
- PA-005 (Ashley)
Minutes

New Personnel:

- **Kathy Roshon** – ABSS; comes from APSE then previously at Licking county board of DD.
- **Renee Reiss** – ABSS; moved from a residential facility in Illinois.
- **Victor Johnson** – started 9/1/12; replaced Sarah Priest as Project Coordinator – Masters, coordinating NSF grant and working on a new project.
- **Allison Lamb** – starting October 8th; working with IDDRC and HRSA project.
- **Yissell Carpentino** – Dental Fellow at Johnstown Rd. Dental Clinic; 1 Wednesday every other week.

New Projects:

- Stepping Up – Envision IT (Margo); Title 1 districts (DC, New York, Rhode Island); building capacity with state UCEDD.

Upcoming Events:

- **10/8/12**: Endowment Presentation 12-1 and CAC meeting begins at 1:30. Tim and Tom will present at CAC; Dental and NCBC 10th anniversary. Margo will present a Digital Story.
- **10/14/12** – Autism walk @ Huntington Park.
- **10/26/12** – Anne Kaiser presenting on developmental benchmarks for communication outcomes.

Mission Area Updates:

**Education**:

- Event Calendar – Nisonger events only.

**Service**:

- No update.

**Research**:

- No update.
**General Information:**

- **STAR Awards** – do we need to reduce the number of tables? Some discussion regarding the number of Nisonger Staff able to attend the event.
- **Research Awards**: proposals $1500; email to be sent to receive applications. Deadline is November 1st. Remove the requirement re: proof of acceptance.
- **Recycling**: Please continue recycling; and despite us now being serviced as a Medical Center building, Custodial Services will resume emptying the red desk-side recycling containers (they stopped providing that service since the recycling dumpster had been removed).
- **Social Committee**: looking for new staff to join Social Committee to assist in planning picnics, etc. First tailgate this Friday in #230…. Breakfast instead of lunch. Email will be sent by social committee.

**Discussion:**

- **Gertz Event 10/8/12** – overview. 100+ RSVPs; video collage of pictures composed by Scott Nelson with help from Vicki Graff, Steve Rosensweig and Tamara Hager.
- **Spring Retreat** – Strategic Plan Review (Doodle to be sent – please let Tamara know who should be included from your Program Area). Location yet to be determined (possibly at Dr. Arnolds farm again?) May was identified as a preferred month.
  - Review where we are, what we’ve done, progress made thus far, anything need changed/added/deleted? Based on 4 strategic objectives.
  - Representative from LEND advisory board?
  - Long-term trainees
  - CAC members
- **Clinical Space Signage and Tables**
  - Having issues with telescoping tables not being quite high enough?
  - Hanging signs to indicate which rooms are along the corridor (Tamara will research)
- **Construction Update**
  - Loading dock temporary parking appears to be coming back (loading/unloading zone)
  - Northwest entrance is employee only (not sure when it is ‘officially’ open for use?
  - If you visit the building after-hours and forget your badge, you should be able to ask the Security folks in the little building across from Cramblett; otherwise call 3-8500.
  - Keys; Please watch your email for confirmations regarding current key assignments. We are trying to confirm information in our database with Access Control informaiton. Please also be very careful with keys – lost keys mean a phone call to security for ‘risk assessment’ in which case, the area affected may be rekeyed (at the Departments expense).
  - Fire Alarms; Please continue to evacuate when the Alarms sound, and stop by ECE to see if they need assistance evacuating kiddos.
- **PA-005**
  - Ashley will be doing all PA-005s as of today.
  - Under Employee Resources – Financial
- CCTS can assist in providing some pre-IRB support.
- Send Ashley any feedback.
- Clay Marsh’s office is paying more attention to PA-005s submitted without full indirects.
- 53.5% increase in F&A rate next year.

**Miscellaneous Information:**

Dr. Izzo is seeking Educational Coaches and providing an internship opportunity – Arts and Sciences 5191 (3 credits or 1 credit). Please let her know if you know someone who may be interested.

*Meeting adjourned at 9:45 a.m.*
*Minutes respectfully submitted by Tamara J. Hager*