Nisonger Center - UCEDD
Executive Committee 8/27/12

Attending: Dr. Tassé, Dr. Rabidoux, Dr. Ratliff-Schaub, Dr. Izzo
Meeting convened at 9:40 a.m. – 357G McCampbell Hall

Agenda

Informational: 10 min.
ADD 5-year report
Hellings Update
Bonus – Faculty Salary Recovery (Smith)
President Gee and Gertz endowment (10/8)
Water/Construction update

Mission-Area UPDATES: 15 min.
- Education/Training (Rabidoux)
- Service (Ratliff-Schaub)
- Research (Aman)

Discussion: 65 min.
- Budget Update (Smith)
- Shared Services Update (Smith & Tassé)
Informational:

- **ADD 5 year report** due in September.
- **Hellings update** – arrives September 4 officially and will be attending IHIS training August 29 & 30 (requirement for credentialing). Hopefully have her credentialed soon. Dr. Spetie will be done for now until we build up the DDX program. Dr. Williams will be using mobile cart and clinic rooms as office.
- **Bonuses** – Karel sent email to all faculty who were eligible for a bonus. Now need to get approval from Dr. Borenstein’s office to get on September check.
- **October 8, 2012**: Gee coming to present the Gertz’s endowment. Someone is videotaping the event. Recommend inviting other people to the event. Still determining where to hold the event either 230 or gym.
- **Water/Construction Update:**
  - Do clinic rooms have locks? When we get IHIS we will need to store those computers in there. NCH uses laptops instead of mobile carts.
  - FYI, Water is lead free now in McCampbell Hall. Waiting on final word from OSU Health Service. We will continue providing bottled water for Nisonger Center, may reallocate or remove a few units as necessary.
  - Construction – share punch list with staff. Anything you notice not done, broken, etc let Tamara know so she can communicate with project management. Still working on elevators, once finished all walls will be taken down. Will be two elevators on each side, middle elevator will be filled in and become a wall.
  - Spirit of Women’s Park has relocated in front of Meiling/Doan. We will be getting some green “healing area” that may include an outdoor restaurant – in front of McCampbell and the new tower (ie. courtyard).
- **Dean Loyd** – College of Dentistry visited last week, gave tour with Dr. Followell. Worked at University of Minnesota and Iowa and worked with individuals with disabilities.
- **Margo** - $24.95 book that was shown at last meeting. Presidential forum Sep 28 – AUCD would like us to try to get Ohio Congressmen there. Neither presidential candidate have confirmed their attendance. Have University invite? We send letters? 2nd year LEND Trainees to create a youtube video to ask Romney and Obama to the event (potentially). Marc to call Jerry Friedman to ask him to reach out to Congressmen. Could ask Pat to take on this task. Margo to ask about volunteers (trainees) to help with the event. 12:30 – 3:30 at Hyatt regency Columbus on High St.
- **Star Awards** – important for FCBDD programs to be there. 40 seats available to attend. Right now programs not funded by FCBDD will wait until closer to open it up to more guests.
- **Budget** – Still unsure of the cost of shared services, no MOU. We were given the budget line for personnel (GF - $650 of $800?). Other items were not awarded (about $200,000); includes
biostats MOU, supplies... We requested more than we did last year. More than 3% for raises and 10% from last years cuts.

- **Shared Service** –
  - 5 students still don’t have tuition paid.
  - Karel is still waiting on a plan to handle the previous issues. Amy Aldridge has been tasked to manage Shared Services.
  - Faculty did respond to Marc’s email that services have improved since Julie’s been back from maternity leave.
  - Should we reinstate office hours?
  - Update Leadership of issues that have been resolved. ie. positions posted... people hired.

**Mission-Area UPDATES:**

*Education/Training:*

- **Lend orientation** last week, classes started Wednesday. NOT sharing an OCALI trainee this year although she is attending seminar and will be attending some of Tom’s activities. Julie is Marc’s TA.
- **September 19th – Nisonger Trainee Reception at 4:00 in #230.** For ALL NISONGER TRAINEES. Purpose is to have trainees meet other trainees and other Programs/Faculty. Jane Case Smith has her secondary license, whomever may need access to the dataset can go through her. Before September 23 Best Buddies walk – express it to trainees as a volunteer opportunity. We can hand out t-shirts; Tamara will look into ordering more.
- Marc will be coordinating the **Autism walk** – in October.
- Ann has sent out the **September events** calendar. Only events that happen at Nisonger Center or are sponsored by our collaborative partners across campus. Vicki posts information to OSU today etc. Would it make sense for Ann to send the notifications instead of Vicki?

*Service:*

- FY12 collection rate appears to be about 40%.
- Student assistant in Dual Diagnosis is paid from the FCBDD contract. She wants to share the expense?
- New cabinet in #346.
- Karen/Rachel will send an email to make sure that everyone is using the ‘in-use/not in-use’ signs and scheduling clinical rooms.
- Still experiencing some sound issues in the small peds room (microphone quality).

*Meeting was adjourned at 11:30 a.m.*

*Minutes respectfully submitted by Tamara J. Hager*