Nisonger Center - UCEDD
Executive Committee 4/9/12

Attending: Dr. Tassé, Dr. Rabidoux, Dr. Aman, Dr. Izzo
Meeting convened at 9:40 a.m. – 357G McCampbell Hall

**Agenda**

*Informational:* 15 min.
- ADD grant has been submitted
- Strategic Planning update
- HR Update: Dr. Hellings, Dr. Followell, Ella Cox => shared services

*Discussion:* 60 min.
- Water Quality Issues
- Clinical Revenue
- Clinical/Evaluation Space Usage
- Dr. Kathy Lawton & Mentoring for Junior Faculty

*Mission-Area UPDATES:* 15 min.
- Education/Training (Rabidoux)
- Service (Ratliff-Schaub)
- Research (Aman)
Minutes

Informational:

- **ADD Grant submitted** – Appendices had to be loaded separately. We should hear something before June 30th.
- **Strategic Planning Update** – IPC meeting/review; Dr. Gabbe liked it and Dr. Tasse reminded him that we are not asking for any money…. Then on to the Medical Center cabinet.
- **HR Update:**
  - Dr. Hellings is very close to signing the Letter of Offer, one lingering concern is the clause in the PEA (60-day termination without clause). Licensing issues, OSUMC/NCH Psychiatry licensing contact is now involved and will be assisting her in the process. Hellings will be in Williams/Spetie’s office. Dual Diagnosis may want to keep Dr. Spetie on to help with backup.....Williams/Spetie could use the #371 vacant office, Marc will give Dr. Hellings the choice...
  - Dr. Followell; HR issues with verbal offer – position will have to be posted (A & P); he has to apply then we can provide him with the LOO.
  - Temporary relocation of Ella Cox to DHLRI. Will be migrating effective July 1 to Shared Services pool; still performing Nisonger procurement/travel. Services will be managed through Karel. Morgan Anderson has been brought on temporarily to assist in greeting guests and providing customer service.
- **CAC; date changed to May 11th**, Luc will be presenting – Agenda (handout); talk about the purpose of the CAC (DD Act etc.) at the next Leadership meeting.
- **Water Quality Issues**: Informational Meeting still to be held this week?? OSUMC is paying for water jugs around the building. What if we purchased water filters? To be revisited by EC at a later time....
- **Clinical Revenue**: FY12 – July 1 2011 – present (YTD – 3/31/12) Payment amount is what we’ve received from OSUP. OSUP charges us approximately $10,000/year, and a small percentage of collections monthly (averages to about another $3K per year); we also pay for credentialing through OSUP ($650/year per clinician = $8K); testing materials etc. and other clinical purchases; reimburse for liability insurance... there is a bit of a lag because we bill about a month later... we will begin tracking this as a performance metric. How can we improve collections? Allied Health professionals will no longer be credentialed through Nisonger Center because OSUP will not bill for them... this includes OT/PT/audiology etc. Psychology and Psychiatry seem to be seeing/billing the most. OSUP does not support ‘incidental’ billing for Allied Med (OT/PT etc.). Executive Committee agrees that the Clinical Revenue should be reviewed quarterly by the Committee – should include volume of patients... will be built into P3 reviews....
• **Clinical/Evaluation Space** usage: Executive Committee agrees that there should be central control of Nisonger Center space. We need to utilize/centralize the use of clinical rooms to justify the request through OSUMC as part of the renovation. We need to use it as much as we can… instead of replicating what we’ve been using. What are potential uses for the space? ie. ECE Nurse Practitioners… TOPS participants… will be discussed at the Next Leadership meeting...

• Kathy Lawton & mentoring for Junior Faculty; first tenure-track hire in a very long time…. ie. Jane Case-Smith mentor her in writing a ‘picky-eater’ article. Diane Sainato is her mentor in Special Education… What are Kathy’s interests? How can we relieve the ECE pressure? Single subject research design is the fastest way to be published – 6 to 10 weeks…. Utilize a LEND trainee to help in data collection and have the outcome be submitting a publication…? Should start with lower impact journals...

**Mission Area Updates:**

• **Education/Training:** Leslie Markowitz LOO; $38,000? Recruiting for LEND trainees. Hoping to pay for 14 trainees this year, with semester conversion 9 months of stipend reduced to 8 months of stipend… may be more than 14 depending on how the budget works out…. Only have 10 tuition waivers. Postdocs are tuition free… Recruited a PT resident… (MOU with NCH) – no tuition.

• **Service:** Karen absent.

• **Research:** Luc working with Mike on IDDRC. Marc/Luc/Mike met Friday; next steps are to contact the program office to obtain previous samples of IDDRC’s (Washington University); will be assigning a coordinator for research database submission to the IRB. May take up to a year for approval?? Is there a strategy to approach the biomedical IRB?? It may be worth the inquiry… Marilee has gone though NCH IRB for her data collection… Steve may be assisting her with building an Access Database prototype.

*Meeting was adjourned at 11:10 a.m.*  
*Minutes respectfully submitted by Tamara J. Hager*