Nisonger Center - UCEDD
Executive Committee 4/23/12

Attending: Dr. Tassé, Dr. Rabidoux, Dr. Aman, Dr. Izzo, Dr. Ratliff-Schaub, Karel Smith
Meeting convened at 9:42 a.m. – 357G McCampbell Hall

Agenda

Informational: 10 min.

- HR Update
  - Hellings
  - Followell
- Ambulatory Care status of McCampbell Hall

Mission-Area UPDATES: 15 min.

- Education/Training (Rabidoux)
- Service (Ratliff-Schaub)
- Research (Aman)

Discussion: 65 min.

- Renovation update
  - cameras/water
Minutes

Informational:

• **HR Updates:**
  - Dr. Hellings: Revised LOO sent Friday.
  - Dr. Followell will begin July 1st.

• **Other Updates:**
  - MedCenter changes from last College Assembly meeting; still unclear how general funds are allocated across campus and the medical center. Lockwood to generate a mission based budget based on teaching and research.... one metric will include tenured COM faculty requirement of at least 10 hours of teaching = 4 hours a week. Also talking about returning some of the F & A and indirects; 2% return beginning July 1st. May want to consider approving full indirects otherwise it may not be worth it... 2-4% to the Center or Department; and negotiating for some percentage to be returned to the PI in a discretionary fund (not as salary/income). Incentive to write (apply for more grants).
    - What is our teaching requirement? Marc met with Dean Gifweary last year.... Cross registration?
    - General funds will be driven by our activities.
  - **May 21**th, topping off of the tower (beam can be signed). Spirit of Womens Park May 4th. North Cannon parking garage closed for 6 months.... December 2012, then South Cannon closed for an additional 6 months. Remote lot passes may be at a reduced rate to encourage off campus parking.... 9th avenue access closed June 2012....
  - **June 26**th – Sam Odom, Nisonger Autism Institute 8-12; June 25th dinner (6-9) with Sam.... A few Nisonger Faculty and invited guests to include donors etc.... 26th in Afternoon – meet with Faculty/Staff/Students here at the center? Let Paula know if you know of anyone who would be interested in a meet and greet.... Panelists and/or Faculty/Staff vignettes?
  - **CAC – May 11**th 3-4:30 p.m. Renee Cameto will be here 5/10 and 5/11.... Could talk about secondary analysis; meet with LEND trainees and Faculty to discuss the richness of this data set? LTS and secondary data analysis. www.nlts2.org.
  - Eric Carter – **May 24**th webinar, evidence based policies and practices in Transitions, from Vanderbilt, won an IES grant and upcoming rising star in Special Ed/Transitions.
  - Margo will be attending the Leadership Institute.

• **Ambulatory care status of McCampbell Hall:**
  - we will need to have emergency numbers posted; we also need to have some basic emergency equipment; oral airways and ventilations bag, defibrulator (within 1.5 minute walk of any clinical space). Also need pediatric equipment... not required to have
Epi pens unless we administer medication. Everyone who is involved in direct patient care needs to be CPR certified – to be continued at the next EC meeting; CBL queue?

**Mission Area Updates:**

**Education/Training:**

- Need to start thinking about FY12 spending to plan FY13 budgets based on allocations. IDD/Psych trainees, brown Bag, research forum pizza (be stingy on food spending from non-discretionary funds). Recruiting 14 to 15 LEND trainees – OCALI and College of Social Work to help fund a fellow...

**Service:**

- Kyle may be here until the end of June, Dr. Hellings has agreed to continue in decision making process for that position. Is there someone we can talk to through Medical Center ambulatory?
- authorization form would be sent in information sent initially – or communicated verbally when the appointment is scheduled. We need to decide as a Center or clinic if we would refuse service if they refuse to provide approval. Form is vague for teaching purposes…. No retention clause.

**Research:**

- **IDDRC $50,000 approved,** Mike, Marc, Luc. Next steps are to review former applications... Application not likely before the fall of 2013... probably Jan/Feb 2014.
- **Research Registry:** IRB recommendations... anyone who uses the registry needs to submit the request through the IRB. CITI training requirement?? Adrienne Austin could help out......

**Discussion:**

**Renovation Update:**

- **Cameras/Water**
  - Water update; testing is not yet completed. Inconsistent findings.... Replacing some plumbing and retesting.

*Meeting adjourned at 11:15 a.m.*
*Minutes respectfully submitted by Tamara J. Hager*