Nisonger Center - UCEDD
Executive Committee 2/27/12

Attending: Dr. Tassé, Dr. Rabidoux, Dr. Ratliff-Schaub, Dr. Izzo,
Meeting convened at 9:38 a.m. - 357B McCampbell Hall

Agenda

**Informational:** 10 min.

- UCEDD leadership development institute

**Discussion:** 65 min.

- Performance Metrics (see handout)
- Renovation Related Expenditures
- Air Quality Report
- Clinical Space Update (furniture/scheduling)
- Proposal to use $1,200 of the Center’s Research Mission funds to support Luc Lecavalier receiving ADOS training.

**Mission-Area UPDATES:** 15 min.

- Education/Training (Rabidoux)
- Service (Ratliff-Schaub)
- Research (Aman)
Minutes

Informational:

- **ADD** is moving to the department of aging.
- **Strategic Plan** – IPC meeting cancelled last week; Marc will present it directly to Dr. Gabbe, then IPC and then Dr. Gabbe’s cabinet.
- **IDDRC**: Receiving $50,000 from Clay Marsh’s office.
- **ADD MOU** signed by Gabbe and Gee; required by ADD to document the center’s relationship with the University. Unable to locate the previous MOU; Crafted based on 3 or 4 models from AUCD.
  - Identifies mission of the Center, report under health sciences but independent Center within the University.
- **ADD Grant** is moving ahead; handout (budget). Contacts (ie. NCH/portion of BioStats contract).
  - Nisonger Portfolio to replace ASD portfolio?
- **UCEDD Leadership Development Institute**:
  - Want people who are well positioned to prepare the next cohort...
  - Developing mentor network
  - Only 20 attendees will be approved, 14 applications received so far.
  - ADD/AUCD picks up a portion of the cost; applicant pays $1000 for tuition, hotel for a week, books, meals and airfare, staff time etc.
    - Would not send a trainee....

Discussion:

- **Faculty Performance Metrics (handout):**
  - P3’s will be obsolete for Faculty.
  - Courses taught and Graduate students (do they need to be specific to IDD/Psych)?
  - Events for families = events for stakeholders?
  - Community service (ie. screening at Somali school); add community outreach to Service/TA?? (include NCBC).
  - Shakespeare – community outreach? Continues without a grant...
  - Does it matter the number of people who attend the presentation?
    - Number invited
    - Number of presentation
  - Donations? Shouldn’t be a faculty metric, but a center metric? Think about how it could be measured?
  - Nisonger Service?
  - All metrics should roll up into Center metrics.
- Add LEND Grant under Education/Training – Grant Dollars, (ie. DD Council).
- Add contracts under Education/Training – FCBDD (Tom)
- Add contracts under Research....
- To be presented at next Leadership Meeting (3/7/12)

**Renovation related expenses:**
- $20,000 to renovate #371
- $30,000 for phones and additional $1-$2 for call forwarding
- Tables/chairs for clinical space - $4500
- Cameras?
  - After the project is completed we should look at purchasing art for new spaces (ie. dental clinic).
  - Looking into receiving quotes for new conference tables. Square tables in large conference room; kidney tables in smaller conference room? Keeping red chairs, ordering more. (Paula may want to order more for LEND Faculty room). We will have a whiteboard in #250 and #230; and need clocks for conference room as well.
  - Tamara will be sending out an email reminder to dispose of unwanted furniture etc.

**AIR QUALITY:**
- Carbon Monoxide from generator located close to the building was moved.
- First tests came back high regarding solvent use and dust; exacerbating those with respiratory problems.
- ECE Teacher off, question asked to Julie Cook regarding how we should handle this health issue.
- Recommendation was to close doors.
- Working on patient file room.
  - Research data should be repatriated.

**Center Mission Area Fund Request:**
- Dr. Lecavalier; ADOS Training?
- If we create a research pool for the entire Center to utilize, that might make more sense.
- Not approved.

**Mission Area Updates:**

**Education/Training:**

- **Postdoctoral candidates;** Leisa Klein and Leslie Markowitz, we will be making an offer to Leslie; will be working within the Wednesday Family Directed Clinic and ASD Clinic – could also participate in other areas of interest etc.

**Service:**

- Clinical Billing/Collections meeting on Wednesday.
  - Dr. Hellings update – Dr. Campo/Tassé had a very nice conversation with her last week.
• Verbal offer accepted to Tim Followell for Dental Program.

Research:

- Mike is absent.

Meeting was adjourned at 11:10 a.m.
Minutes respectfully submitted by Tamara J. Hager

*Margo will be out for 3 weeks.