Nisonger Center - UCEDD
Executive Committee 11/28/11

Attending: Dr. Tassé, Dr. Rabidoux, Dr. Ratliff-Schaub, Dr. Izzo, Dr. Aman
Meeting convened at 9:38 a.m. - 357B McCampbell Hall

Agenda

Informational: 10 min.

Mission-Area UPDATES: 15 min.

• Education/Training (Rabidoux)
• Service (Ratliff-Schaub)
• Research (Aman)

Discussion: 65 min.

• Needs Assessment
• Review of Strategic Area Proposals
  o Strategic Plan – identify resource needs
  o Strategic Plan – establishing funding priorities
• Next steps....
Minutes

Informational:

- All Staff Meeting Wednesday at 12:00 Noon.
- Holiday Party – Thursday, December 1st at the Greek Orthodox Church.
- 4 Funding Requests. Total more than $1500. To be discussed at the Next Executive Committee Meeting.
- ECE HR Issues. Behavior Support and pedagogical support provided by the Center to assist in lesson planning etc. 2 Teachers have resigned.
- Gertz gift of $100,000 through Neurosciences Campaign. Gabbe/Tassé/Izzo thank you note, mention at All-Staff…. Could we add the update to Nisonger News – website? Gift is an endowment wherein we will receive the interest (approximately $5,000) per year. Funds can be used for Postsecondary and early Education Programs; or as the Center Director sees fit. Every year, we should send a thank you with program information for what the money was used for to the Gertz’s…. what about a $1,000 scholarship?? Margo will talk with Brandon.
- #371 suite delayed to January. Dust issues should be resolved. OSUMC key cores as we transition. Phones phased, office numbers will be changing.

Mission-Area UPDATES:

- Education/Training:
  - Catherine Lord will not be available for another 2 years; looking at another speaker for June 2012.
  - ECE Holiday cards.
  - Brandon O’Hare presentation
  - Process for Nisonger Trainee Orientation (ie. LEND, postdocs – integrating a purpose within the Center…) available online if they are unable to attend.
- Clinic:
  - Continued discussion re: reconfiguring and centralizing services/duties. Dr. Hellings supports the use of an MA to support the clinic… goal would be to hire someone before Jessica arrives…. Dr. Spetie would no longer be providing support once Jessica arrives.
  - No quote yet for digital xrays for McCampbell Hall clinic.
- Research:
  - Submitted 3 ACE grants.
  - Budget submitted to Margie Crawford; submitted a file of others who are funded at OSU (RO1’s). Request for funds to Clay Marsh for IDDRC.
**Discussion:**

- **Needs Assessment:** Survey distributed at SIBS conference. Link will be available on the website. How can DD council help get the word out to complete the survey? Should only be completed by Ohio residents – send out to Nisonger listserve for NN? Margo had a focus group at SIBS conference... do we want Trainees? This Thursday – BCH committee; Karen can mention the survey and how it can be accessed? Print copies for Karen to take (approximately 30 providers will be present). An invite will also be sent to CAC members... Need to schedule a follow-up meeting. 2 Trainees are reviewing existing needs assessments.... Aspirations/NCBC should also be distributing surveys – Margo will talk with Tom and Jeff. Next CAC (1/13/12) we could use partial meeting time for a ‘focus group’?? Margo and Marc will talk about how to work with the CAC – as they will also be reviewing the grant application.

- **Strategic Planning:**
  - How attainable are these development goals?
  - How quickly do the classrooms need to be renovated to achieve these objectives? Development funds wouldn’t come quickly....
  - We thought maybe one room per year... in 5 years they would all be completed...
  - Quality of space contributes to teacher morale.
  - No need to prioritize as is.
  - What if we create a ‘match’ system for Strategic Reserve dollars?
  - Full day program will create a workplace of choice and supply a source of revenue.
  - ECE classrooms should be renovated in the summer months....
  - The Center is responsible for fundraising objectives... not the individuals, OSUMC development etc.
  - Should we invite Leigh/Brandon to an Executive Committee meeting to discuss ‘the ask’? Invite Tom....
  - Tamara will be the Center point person for assisting Nisonger Center Strategic Planning Development goals....
    - Tamara will work on generating a report for the next Executive Committee meeting that explains contributions from Campus Campaign, The Big Give, isolated/voluntary giving... total annual contributions are approximately $65,000. How many current Nisonger employees contribute?
  - We should plan ‘asks’ strategically; by program areas and timely – based on important times of year (ie. ECE at the end of the year... etc).
  - We should begin a ‘development’ committee; to include a family member (ie. Gertz)??
    - Paula, Margo, Tamara, Marc, Tom
  - Letters sent to former trainees and former faculty.... Including current faculty.
  - One benefit is that now we know what the money would be used for – so it will be a more ‘focused’ request.
  - It is important to highlight current contributions.
  - 2016 is Nisonger’s 50th anniversary.
- Marc will work on Development Committee between now and EC.
- Margo can ask about need of an instructional coach from Education.... Talk to Kathy.

Finalize SP next EC. Review Funding requests.

Tamara will send out EC email meeting schedule for 2012.

Meeting was adjourned at 11:08 a.m.
Minutes respectfully submitted by Tamara J. Hager