Agenda

Mission-Area UPDATES: 15 min.

- Education/Training (Rabidoux)
- Service (Ratliff-Schaub)
  - Dr. Williams credentialing
  - Clinic co-pays
- Research (Aman)
  - Research registry

Discussion: 65 min.

- Strategic Plan
- ADD Grant Application
- Performance Metrics
- Nisonger Center 3rd floor clinical space

Informational: 10 min.

- collaboration with Education and Human Ecology
Minutes

Informational:

- **Education and Human Ecology task force**, Failla, Sikes, interim Director etc; to increase communication across units on campus with departments that work with individuals with disabilities to increase interdisciplinary proposals to NIH, NSF, US dept of Ed. etc.

- **March 8th Brown Bag** – College of Education sponsored; inviting anyone who is involved in disability research; 12:00 – 2:00. Margo is drafting a purpose statement for why individuals would want to participate. On current list, no representation from ATN @ Nationwide. Margo will send the list to EC for review – please identify those you feel may be missing. Could enhance the work being done with the IDDRC; Mike will take the lead.

- **Dr. Hellings has turned down the offer.** Confusion within the Letter and PEA; January 20th visit will be cancelled. Annual Salary, RVU’s, Amanda Lucas indicated they use billable hours and not RVU’s…. Nisonger Center also does not use RVU’s. Agreed to come in as a tenured Associate Professor and in the letter it indicated she could be fired within 60 days. Spetie has agreed to continue to ‘fill-in’.

- **CAC Agenda ‘draft’ – 15 attendees so far.** Strategic Plan update and sharing of focus group needs assessment survey. Will be sending CAC SP in advance… Marc will be providing an ADD report update; and will forward Margo the SP. DD Partner network activities document to identify collaborations; Marc will also share this with CAC (Marc will confirm with Karen Edwards first – then may be included as a handout). Marc will also provide a construction update and show pictures of what it will look like...

Mission Area Updates:

**Education/Training**

- 1/19 – 1/20; 6 IDD/Psych candidates. Working on training space design to accommodate new clinical space.

**Service:**

- Dr. Williams not enrolled with BCMH; does he see children? Everything else is completed. Kyle Jamieson received the application 3 weeks ago from johnnie Mills, she has not yet received it back. FDC and AC have not collected co-pays (directive from BCMH); OSU has not been billing BCMH as they were supposed to. Karen working with Sherry regarding more strict oversight. Where do the charges go once entered by Sherry? MA was to do charge entry (registration, room – vitals, clerical work etc.); Sherry would also be trained for the same as a backup; to arrive in April? Karen will talk with Betsey re: Kyle’s training. 18-26 or 21-26; BCMH will pay co-
Research:

- Registry Update: 159 total 50 ECE, 60 RUPP. No easy way to determine who these individuals are or clinical characterizations. Do we add: does this person have I/DD; and is this person on the Autism Spectrum? Should the parent or clinical staff complete the diagnostic information?
  - One question regarding diagnosis (checklist); add developmental delay as an option and ‘other’; include Aspergers Syndrome... include mental retardation with I/DD. Mike will make changes.
- Still no news from Margie Crawford and Clay Marsh re: funding request for IDDRC. Hard to decipher funding information? May want to consider joining forces with Mike Fallia on a request to Karen Whittacre if Margie turns us down.

Discussion:

- **Strategic Plan:**
  - Received feedback from Jessica Backer; Lorri Fowler, Tamara added funding priorities, Marc added the Executive Summary – now 42 pages. Amy Haffelt is working on specifying patient demographic information with info provided from NIRS. County/Place of origin is included in charts but not in NIRS. Williams and Student Learning Community draw from entire state – but there’s no way to document. Dental, Dual Diagnosis, and BSS draw from mostly Franklin County as a result of funding. Will be submitted to IPC on February 16th then on to Gabbe’s cabinet for review/approval. Marc will send to EC for review as well... Gail Marsh’s group also provided feedback re: funding etc.
- **ADD Grant Application:**
  - Marc will be submitting the application and circulate if interested in providing input – Marc will send a draft to EC before the end of January. Margo can assist with Needs Assessment piece; LEND one-page document to be reviewed/included. Paula will send ECE statewide Needs Assessment report – send info to Marc and forward to Amy.
- **Performance Metrics:** (Fiscal Year – implemented July 1, 2012).
  - What are the metrics for our Faculty, our programs; elements that will drive us towards our strategic plan but also feed into p3’s.
    - Grant dollars/year
    - # of grants submitted
    - Clinic revenue/month
    - Contract dollars/year
    - Patient satisfaction
  - Do we want common elements for all clinics? To be used for metrics in evaluating performance for Faculty; overall satisfaction is the only question mandated. Do we

pay. We need a cash box and credit card charge. Karel will help provide contact information for OSUMC to move forward and will provide information on cash policy.
want to review the medical center patient satisfaction survey. Ambulatory survey – not impatient.
  o Patients = clients, consumers, stakeholders, etc.
  o TOSCA/CHARTS studies have formal satisfaction surveys; proved useful with IRB.
  o Do we want to add questions re: parking, construction, etc.? Delay in appointment scheduling...
• Nisonger Trainee survey
• # of publications (in print)
• # of presentations (local; state, national, international – invited/not invited).
• ADD
  o community outreach?
  o Serving on committees
  o Journals
  o Grant review panels
  • Clinical space meeting:
    o Productive Meeting regarding design of clinical space.
      - Clinical Space will be scheduled as conference rooms are now; centrally.
      - Rooms should be reserved well in advance.
      - All clinical space will be keyed the same.
      - Should include occupied/vacant signs or holder with daily calendar – receptionist (MA) would be responsible for labeling...

Meeting was adjourned at 11:10 a.m.
Minutes respectfully submitted by Tamara J. Hager