Nisonger Center - UCEDD
Executive Committee 1/24/11

Attending: Dr. Tassé, Dr. Ratliff-Schaub, Dr. Rabidoux, Dr. Aman, Dr. Izzo, Maureen Meck
Meeting convened at 12:02 p.m. - 357B McCampbell Hall

Agenda

**Informational:** 10 min.

**Mission-Area UPDATES:** 15 min.

- Education/Training (Rabidoux)
- Service (Ratliff-Schaub)
- Research (Aman)

**Discussion:** 65 min.

- Priorities for Development/Fundraising
- Shared Resources
- McCampbell Hall moves - update
Minutes

Informational:

- **Centralizing purchasing**: OSU will be using UPS exclusively; office supplies purchased anywhere other than Office Max may not be reimbursed.
- **CAC Meeting**: Jed’s last meeting as chair – has accepted nomination as Vice-Chair; Margo would like to present a plaque at the next meeting.
- **Valerie Lee** – will provide a letter of collaboration for LEND. Margo suggested placing a link on the Diversity home page to Nisonger Centers home page.
- **Renee Calmetto** in town today; meet to discuss Autism/data.
- **2/9: Len Abbeduto Brown Bag** (Waisman UCEDD Director): Fragile X; IDDRC grant application meeting.
- **2/22 Basketball game** – OSU box; Margo will send a list of those invited to the game to EC asking for other ‘potential donor’ invitees.
- **Combatting Autism Reauthorization Act** – OSU is mentioned on website as a supporter (Autism Speaks)
- **PATCH Foundation visit**: Painters/Tradesman – will be making a donation to refurbish one of the classrooms. Hoping to build a relationship. Paula will host an event at an OSU hockey game.
- **Royal Shakespeare**: Will be visiting Columbus on 2/7 and 2/8; one of the organizers has a child with autism and would like to host a workshop on 2/7 collaborating with Columbus Public Schools. 2/8 @ 1:00 – workshop in ECE; 2 hour meeting to discuss future collaboration; Sara and Tom are involved.

Mission Area Updates:

- **Education/Training**:
  - LEND Grant – moving forward. Due to Amanda Gibbs 2/11.
  - Psychology recruiting for IDD/Psych students – 4 invited to interview, accepting one new student to start in September. Can take up to 3 if candidates exceed expectations.
  - 23-24 trainees in LEND proposal; 2 slotted in Psychology that LEND would support. Karen has been working with public health to provide an option for MPH degree; attractive to PEDS fellows. A few have expressed interest. Should have an answer by July 1st.
- **Service**:
  - Autism clinic ramping up and credentialing continuing. Williams/Johnson – Marc/Gene have had discussions to get Dr. Ramadan an academic appointment. Need to request an auxiliary faculty appointment for Johnson. Maureen will look in Peoplesoft to see if they have an academic faculty appointment (if not, one will be requested) - Johnnie Mills will contact Williams/Johnson.
• Who will handle autism clinic in Andrea’s absence (maternity leave)? Neither Susan/Andrea have Medicaid credentialing. Karen will ask Johnnie for an update re: Susan/Andrea’s status.

• Research:
  o Registry; has been approved by Sherry. Meeting with Diego tomorrow at 1:00 p.m. Johnstown Rd. will also be participating... Response to the cover letter has been very favorable. Still no meeting scheduled with dual diagnosis.
  o The LEND biostat trainee could assist with database.

Discussion:

Priorities for Development/Fundraising:

1. ECE (project based – ie. classrooms, playground, etc).
2. Transitions (currently mostly grant based – makes it difficult to maintain consistency and manage); carry it a step further into ‘adulthood’.
   ⇒ Life stages; employment, education, lifelong learning and healthy living;
3. Dual Diagnosis (ie. psychiatric – not behavioral).

Shared Resources:

• Brad Harris concept; OHS Administrators have been working on this model for over a year; opportunity for Nisonger as Kim left. Grant Manager from DHLRI was not able to assist as originally anticipated. Maureen met with Jenny Cork and Kate Dillingham, Cook/Dumitrescu will be providing assistance.
• Overview of handout provided (January/February).
• The timeline for PET/JEDs to be processed should be addressed in service agreement.
• We will be paying for shared services; but we do not yet know what the shared services model will cost.
• Who is accountable to whom and who is responsive to whom?
• Option #2: Grants Manager (County & OSP Contracts) to be hired and Administrator responsibilities will change (General Ledger/HR)
• Could GM also do JEDs/PETs?
• Marc spoke with Margie Crawford – we have enough to occupy 1.0 FTE grant manager focusing on post award grants; craft job description and supervision.
• Marc’s concern is if preawards become a priority, postawards will be neglected.
• If we just need help with post-award; this could work. This person would also help with shadow system.
• EC Agrees to move forward in hiring a Grants Manager and figuring out the other piece after they arriv. We will utilize shared services for HR.

NEXT EC: Administrator position description, overlap.
**McCambell Hall moves update:**

- It appears that ProjectONE has approved the #235/#243 renovation.
- Design team has asked Nisonger to identify the exact space/office to indicate whom will be moving where to coordinate furniture etc.
- Nisonger will also identify areas where A/V needs to be installed/moved.
- BSS will have #235/#243 and Luc/Betsey will assign staff accordingly.
- Most all faculty offices will be on the 3rd floor, with the exception of Dr. Aman who wishes to remain in #175 suite with RUPP.
- EC approves office/space assignments as indicated (per handout).

*Meeting was adjourned at 2:00 p.m.*

*Minutes respectfully submitted by Tamara J. Hager*